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GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



MICHAEL P. FLANAGAN  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

November 8, 2006

**MEMORANDUM**

**TO:** 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) Grantees

**FROM:** John Taylor and Lorraine Thoreson, Consultants  
Preschool and Early Elementary Programs  
Office of Early Childhood Education and Family Services

**SUBJECT: Mandatory Youth Program Quality Assessment (YPQA) Training Notice**

Greetings from the Michigan Department of Education. We are pleased to announce that the High/Scope Educational Research Foundation will be conducting round two of the Youth Program Quality Assessment Training. This tool for the 21<sup>st</sup> CCLC quality improvement system is based on the concept of low-stakes accountability and is designed to engage after-school staff in the development of their own professional competencies.

The purpose of the YPQA instrument is to provide programs with an assessment tool to use as a resource for continuous improvement of each site. Once training is completed programs will have the ability to self-assess and design staff development based on results of the YPQA.

The attached information is provided to help our grantees plan for the upcoming YPQA training. Each program has previously had initial training introducing the YPQA with some staff receiving training in the use of the instrument for continuous program improvement. 21<sup>st</sup> CCLC programs will be required to train three to five staff members per site in administering the YPQA instrument. This training is **mandatory** for each program site. If your local evaluator has not yet been trained, you should also include this person in this training. This training is specific for the programs listed on the following page. It is recommended that your staff attend the training scheduled for your grant on the date listed for your program. However, this training is open to all 21<sup>st</sup> CCLC grantees so that if the date and location are not convenient, please send your staff to another location. If your program is not listed, training was provided last winter. You may have new staff that need this training. Please register them for a convenient date and location. Please complete the attached registration form and return to Amanda Stoel by fax at (517) 335-0592 or e-mail at [stoela@michigan.gov](mailto:stoela@michigan.gov) by November 13, 2006. If you have any questions, you may contact Lorraine Thoreson or John Taylor at (517) 373-8483.

Attachments

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